



# Aldwych Speed Club

*Skating at the Guildford Spectrum*

## Data Protection Policy June 2018

### Summary

The Aldwych Speed Club ("the club" or "we") take the protection of the data that we hold about members seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with current and future applicable data protection legislation. For the purposes of the European Union General Data Protection Regulation, we will be the "controller" of all personal data we hold about you.

Please read this Data Protection Policy ("the Policy") carefully to see how we will treat the personal information that you provide to the Club as a member. We will take all appropriate steps and reasonable care to keep your information secure and to prevent any unauthorised access.

We reserve the right to amend the Policy from time to time without prior notice. You are advised to check our website regularly for any amendments.

### What data we will collect

On becoming a member of the club, we will collect certain information about you which may include your name, date of birth, gender, email address, address and telephone number. We will also collect the name and telephone number of an emergency contact nominated by you. You may also choose to provide us with other information. In this Policy we refer to all or part of the personal information provided by you as your "Data".

### Why we will collect it

We will collect and process your Data for the purposes of administering your involvement in the sport. We will process it on the basis of contract (the contract between us being the Rules of the Club) and on the basis of legitimate interest, to ensure the smooth and efficient running of the Club.

Any health data we hold on you is only processed for the purpose of the safe running of training sessions or for use in the event of a medical emergency. We process this data on the basis of consent. Therefore, we will need your written consent to process this data, which we will ask for at the point of collecting it. We may also process your health data on the basis of vital interest.

### Third party suppliers with access to members' Data

The Club may use third party suppliers to provide services. These suppliers may process your Data on our behalf as "processors" and are subject to contractual conditions to only process personal information under our instructions and to protect it.

We will treat your Data with respect and, other than as described above, will not allow it to be used by any third party without your express permission unless we are required to do so by our insurers or by law.